

ALL VOLUNTEERS: You must know where you are EXACTLY, and what streets are near you

If someone needs medical attention, notify NCS of exact location, runner number, sex and name **initials** of runner

PIT AREA (Water / Aid) Ham Volunteers

What to do:

Report arrival to NCS

Report status of the following:

Are Aid people on site: Is Ambulance on site: Are Tables on site: Is Water on site:

Record the following on your Log Sheets:

Any persons needing medical attention; Report runner #, male/female, time released or time transported to hospital (which hospital?) (All stations will be receiving documents with reporting info on it as a reminder)

Report to NCS: Any person being transported to a Hospital

You will need the above info as well as ambulance number at to which hospital he/she is going to

If the person is treated and released, just record this information on the Patient Tracking document. DO NOT call this in to the NCS.

ALL PATIENT TRACKING DOCUMENTS ARE TO BE TURNED IN TO NCS AFTER THE EVENT

Mile Marker Ham Volunteers + 5K, 10K, 15K on Main Route

What to do:

Report arrival to NCS

Ensure appropriate FLAG is displayed as directed by NCS

(**GREEN**-good conditions, **YELLOW**-caution, **RED**-danger; official timer OFF, **BLACK**-event over)

Report the following:

Lead Wheelchair number, Lead Runner number

Report any "running wounded": those limping or visibly at the point of exhaustion

Tail End Bus Volunteer

What to do:

Report arrival to NCS

Record runner numbers that are picked up onto your Log Sheet

Report location at all major street intersections and as requested by NCS

Call NCS if Emergency Exits ... not to report runners on bus

Hospital Emergency Room Volunteer

What to do:

Report your arrival to NCS

Record & Report runner numbers, sex, and race of runner that was **brought in**

Record & Report runner numbers, sex, and race of runner that was **released**